

NOTICE OF PUBLIC MEETING & AGENDA

TRAFFIC SAFETY COMMISSION

6:00 PM, MONDAY, January 13, 2025

Newberg Public Safety Building

401 E Third Street

Denise Bacon Community Room

&

VIA Zoom

Join Zoom Webinar

<https://us06web.zoom.us/j/89536547180>

Phone: +1 669 900 6833

Webinar ID: 895 3654 7180

For Public Comment sign up in person at the meeting or online:

<https://www.newbergoregon.gov/citycouncil/webform/public-comment-city-meetings>

Have questions or need clarification? Contact the City Recorder:

cityrecorder@newbergoregon.gov

To request documents in Spanish please email

trafficsafety@newbergoregon.gov

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

II. ROLL CALL

Dan Kizer

Roger Kuhlman

Derek Carmon (Ex-officio)

Michael Rossman

Rick Marshall

Branden Dross

Russell Johnson

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. INTRODUCTIONS

VI. ELECTION OF CHAIR AND VICE CHAIR

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the Engineering Department of any special physical or language accommodations you may need as far in advance of the meeting as possible, and no later than two business days prior to the meeting. To request these arrangements, please contact the Engineering Department at (503) 537-1273. For TTY services please dial 711.

VII. CONSENT CALENDAR

- a. 2025 Meeting Dates
 - i. January 13, 2025
 - ii. April 28, 2025
 - iii. July 14, 2025
 - iv. October 13, 2025
- b. Traffic Safety Commission Meeting Minutes October 28, 2024

VIII. STAFF REPORTS & GENERAL INFORMATION

- a. Police
- b. Engineering
 - i. Active Issues Log
 - ii. Capital Improvement Projects
 - iii. Newberg Urban Design Verification (UDV) Study Project

IX. OLD BUSINESS

- a. Long-range Planning – TSC Work Item No. 1, *From the Traffic Safety Commission Work Plan 2024* ([tsc_work_plan_2024.pdf\(newbergoregon.gov\)](#))
 - i. Evaluate need and recommendations for updates –
 - 1. Draft Traffic Calming Policy Outline – 2024 Update.
 - a. Discuss Next Steps

X. NEW BUSINESS

- a. Review of the 2024 TSC Work Plan.

XI. COMMISSIONER COMMENTS

XII. REFERENCE INFORMATION/TRAFFIC SAFETY INFORMATION

- a. ODOT Projects,
[Oregon Department of Transportation : CONSTRUCTION IN THE WILLAMETTE VALLEY AND ON THE NORTH COAST : Regions : State of Oregon](#)
 - i. ODOT OR18: Newberg-Dundee Bypass Phase 2 – Design Phase
 - 1. [Oregon Department of Transportation : Project-Details : Projects : State of Oregon](#)
 - 2. [Oregon Department of Transportation : Project-Details : Projects : State of Oregon](#)

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- ii. ODOT OR219: Pedestrian Safety Project
 - 1. [Oregon Department of Transportation : Project-Details : Projects : State of Oregon](#)
 - iii. ODOT Newberg ADA Curb Ramps Project
 - 1. [Oregon Department of Transportation : Project-Details : Projects : State of Oregon](#)
 - iv. ODOT Newberg Urban Design Verification Study – Planning Phase
 - 1. [Oregon Department of Transportation : Project-Details : Projects : State of Oregon](#)
- b. [Traffic Safety Commission](#)

XIII. ADJOURNMENT – April 28, 2025

MEMORANDUM

ENGINEERING SERVICES DEPARTMENT

P.O. Box 970 • 414 E. First Street
Newberg, Oregon 97132
Tel 503.537.1240 • Fax 503.537.1277

January 6, 2025

To: Newberg Traffic Safety Commission
Cc: Jeff Kosmicki, PD Chief
Trevis Smith PE, City Engineer
From: Brett Musick PE, Senior Engineer
RE: Motion on Meeting Dates and Location for 2025

RECOMMENDATION:

Staff recommends that the Traffic Safety Commission make a motion setting the meeting location for 2025 as in person meeting at the Public Safety Building unless otherwise noted and that the meeting dates are as follows: January 13, 2025; April 28, 2025; July 14, 2025; and October 13, 2025.

EXECUTIVE SUMMARY:

The Newberg Municipal Code states:

2.15.390 Meetings, quorum, and official action.

Meetings of the commission will be called and conducted in the following manner:

A. Regular Meetings. The commission will hold regular meetings at a time and place designated by the commission. The commission will meet whenever business warrants but, in no event, not less than quarterly. Notice of meetings and the agenda will be published in accordance with Oregon Public Meetings Law.

The Code indicates that the Commission must meet quarterly and can meet more often.

**City of Newberg
Traffic Safety Commission
October 28, 2024**

Meeting called to order at 6:08 p.m.

Commissioners Present:

Dan Kizer
Michael Rossman
Jesse Cadd
Branden Dross
Roger Kuhlman
Rick Marshall

Staff Present:

Brett Musick
Keith McKinnon
Sgt. Brian Hagan

PUBLIC COMMENTS:

There was one public comment. A resident, Russell Johnson, that lives near Jaquith Park described concerns with two intersections. These were identified as the intersection of Haworth and N Villa and the Illinois/N Main/ Highway 240 intersection.

Concerns described for Haworth at N Villa included visibility issues at this tee intersection, the lack of stop signs on N Villa at this location, amount of pedestrian traffic at this location in the vicinity of George Fox University and CPRD's Aquatic and Fitness Center, and increased traffic anticipated from new development at north of E Mountainview Drive at N Villa Road. Believes that the addition of stops signs to make the intersection an all-way stop would help address the concerns.

Concerns with the Illinois/N Main/ Highway 240 intersection included multiple difficulties when travelling through the intersection. These included vehicles entering and then blocking the intersection when waiting to turn. Believes that the addition of signs or markings noting not to block the intersection.

Commissioner Kuhlman asked question of staff regarding the status of the City or ODOT project for the Illinois/N Main/ Highway 240 intersection. Senior Engineer Brett Musick reminded the commission that the previously planned project had been cancelled due to the lack of road funds and that the City

Manager had indicated that he expects this intersection to be addressed in the future.

CONSENT CALENDAR:

Action:	Approve the Consent Calendar.
Motion:	Commissioner Dross
Second:	Commissioner Marshall
Vote:	Unanimous Yes

STAFF REPORTS & GENERAL INFORMATION:

1. Report from Newberg-Dundee Police Department

Sgt. Brian Hagan presented on police department activities, include a description of enforcement operations planned for the holiday season.

2. Report from City of Newberg Engineering

Senior Engineer Brett Musick gave an update on the status of next steps for the ODOT Newberg Urban Design Verification Study. The study is beginning to look at modifications for the Highway 99W couplet through the downtown area. These potential modifications to portions of First Street and Hancock are anticipated to be consistent with projects noted in the City of Newberg Downtown Improvement Plan.

The updated active issues log was discussed. Senior Engineer Brett Musick asked the commission if items noted as no further action by the city, that are in ODOT jurisdiction, should be kept in the portion of the active issues log that are included with each meeting agenda packet. There was discussion on this. The result was a desire for these items to remain in the meeting packet until issues are resolved by ODOT. It was requested that any updates to items in ODOT jurisdiction be highlighted in some fashion. This would also apply to any items noted as ongoing.

The limited traffic decision issued for the intersection of Lilly Court at Wynooski to install signage or curb markings to delineate no parking areas within 20-feet of a crosswalk was discussed. The process for working with the City Engineer to issue limited traffic decisions per the Newberg Municipal was discussed. The discussion resulted in determination that future limited traffic decisions issued by the City Engineer would be included in meeting agenda packets whether or not requests for a public hearing are anticipated.

There was discussion regarding the need for resources, including identification of funding sources, to address items in the active issues log that are noted as needing traffic counts or collection of other data to confirm issues and identify if various options are warranted.

NEW BUSINESS

- a. Long-range Planning – TSC Work Item No. 1, *From the Traffic Safety Commission Work Plan 2024* ([tsc_work_plan_2024.pdf \(newbergoregon.gov\)](#))
 - i. Evaluate need and recommendations for updates –
 - 1. Draft Traffic Calming Policy – 2024 Update.
 - a. Review initial draft updated Traffic Calming Policy outline

There was a discussion of the updated traffic calming policy outline developed by the sub-committee. The discussion included how an updated traffic calming policy might be implemented or included in development of an updated Transportation System Plan (TSP) and amendments to the Newberg Municipal Code.

Action: Approve the outline for an updated Traffic Calming Policy and refer it to the City Manager for recommendations on next steps.

Motion: Commissioner Marshall

Second: Commissioner Dross

Vote: Unanimous Yes

COMMISSIONER COMMENTS

Commissioner Cadd commented that the commission could consider preparing a high-level summary of active issue log items to present to the City Council.

Commissioner Cadd announced his resignation from the Traffic Safety Commission due to moving out of the area.

Meeting adjourned at 7:37 p.m.

Brett Musick, Senior Engineer

ATTEST:

Dan Kizer, Chair

DRAFT



Traffic Safety Commission

City Engineer's Office
Tel: 503.537.1273
www.newbergoregon.gov

Color	Jurisdiction	General Location Street/Highway	Comment
	ODOT	College / OR 219	Various concerns along College/OR219 have been relayed to ODOT since 2017. A request has been submitted to Ask ODOT asking for a specific contact within ODOT that these concerns can be directed to identify options to address these concerns. This request has resulted in a meeting being scheduled between ODOT representatives and city staff on 1/15/2025.
	ODOT	First / OR 219	The current ODOT Newberg Urban Verification Study Project includes recommended improvements that have been requested to be incorporated into the ODOT Newberg ADA Curb Ramp Project. See links to ODOT projects below. ODOT Newberg Urban ODOT Newberg ADA Curb Ramp
	City	Various	Traffic Counts and/or other Study needed to confirm issues and identify options. Staff is working with the City Engineer and the City Manager for assignment of additional resources to look into and address these items.

Date Received	TSC Issue Number (Date-Number)	Issue Description	Comments	Status	Updated	Filter	Issue/ Concern/ Request Type	Location 1	Location 2	Jurisdiction (if not City)
6/24/2022	2022-004	Complaint about pedestrian safety at College & First Street.	This is an ODOT facility. ODOT Traffic responded. Without completely rebuilding the signal there is not much they can do at this time.	No Further Action Taken	NA		Ped Crossing	College / OR219	First / OR219 / 99W	ODOT - OR219 and 99W
9/11/2023	2023-016	N College St & E Foothills Dr Newberg I often have issues crossing the street here because cars are zooming by in both directions. This might be because of the speed drop and increase in the respective directions, but it often feels unsafe crossing from one side of E Foothills Dr to the other. Also, there have been multiple times where children are trying to cross the street, sometimes after being dropped off by their school bus, and are ignored by drivers and almost hit. Recent, I was driving down from Bell Rd. towards E Foothills Dr. I was making a left turn onto E. Foothills Dr. and a young boy was crossing at the crosswalk. I stopped, but a car going straight flew past me nearly hitting the young boy in the cross walk. I had to honk at the young boy to stop walking because the car was not stopping. A flashing sign or pedestrian lights for the cross walk could help with safety in the area.	Submitted by See-Click Fix N College Street is owned by ODOT. This complaint has been submitted to ODOT.	No Further Action Taken	9/11/2023		Ped Crossing	College / OR219	Foothills	ODOT - OR219
1/9/2017	2017-001	There is a significant safety problem at this intersection that persists when drivers don't follow the "Right Turn Only" sign.	Received. Area of ODOT jurisdiction.	No Further Action Taken			Traffic	College / OR219	Sheridan	ODOT - OR219
1/14/2019	2019-002	Resident spoke at the January 2019 TSC meeting expressing concerns with crashes on College Street at Sheridan. Resident believes problem is cars going east not seeing oncoming traffic to go left or straight due to backed up traffic from the light at College and Hwy 99.	Looking into issues. College is ODOT jurisdiction. Per request at TSC meeting NDPD provided summary of crashes reported in 2018. Full reports for the 2018 crashes requested from NDPD. Reports received and being reviewed. ODOT crash data for 2013 through 2017 and 2008 through 2012 have also been obtained and being reviewed. ODOT has also been contacted to review this. ODOT states that the Sheridan Street intersection was first identified as a top 10% SPIS (Safety Priority Index System) site in 2017. ODOT Region 2 is currently in the process of doing a desk investigation of all Region 2 SPIS sites Since this is a first time SPIS site, ODOT has also stated that a field investigation is intended for late August/early September to finalize their recommendations. ODOT has been requested to keep us apprised of the status and results of their investigation. No additional information from ODOT as of 1/02/2020.	No Further Action Taken	5/20/2019, 7/15/2019, 01/03/2020		Traffic - Crashes	College / OR219	Sheridan	ODOT - OR219



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Date Received	TSC Issue Number (Date-Number)	Issue Description	Comments	Status	Updated	Filter	Issue/ Concern/ Request Type	Location 1	Location 2	Jurisdiction (if not City)
9/6/2023	2023-015	Resident reached out a second time about HY 219 and Villa road. She witnessed another pedestrain vehicle incident and suggested that she wasn't sure that the pedestrain survived the collision.	I verified with the City Engineer who we should be talking to in ODOT for traffic safety concerns along ODOT facilities. He directed me to Jena Berman. Jenna said that she has been looking at this intersection quite a bit and that there is currently a scope of work under development for a transportation study for this intersection. There is funding available and project delivery could be as early as 2027. Ongoing/Passed onto ODOT 9/11/2023	No Further Action Taken	9/11/2023		Ped Crossing	First / OR 219	Villa	ODOT - OR219
10/9/2017	2017-016	Question regarding timing for installation of traffic signal at Everest and E. First St. Concerns with increased traffic at this intersection related to improvements on 219 associated with the Bypass.	Notified that, per the IGA between the City and ODOT, ODOT is to install the signal within 3 years. ODOT has been requested to begin counts for the warrant analysis. ODOT's January 2019 Newberg/Dundee Bypass Quarterly update states that an updated signal warrant analysis determined that the OR219 @ Everest intersection does not meet any traffic control signal warrants. ODOT contacted about possible interim improvements such as changing the ped crossing to include an rectangular rapid flashing beacon. ODOT indicated that if funding could be identified this could be considered. Other interim ideas expressed by resident include; 1) If space allows, stripe Everest at HWY 219 to create right turn lanes, 2) Install larger sign at Everest/Second intersection recommending Church Street as an alternate route.	No Further Action Taken	4/11/2019, 7/15/2019		Traffic / Ped Crossing	First / OR219	Everest	ODOT - OR219
11/3/2023	2023-018	Sarget Brian Hagen provided information about an incident along 1st street and Everest	Information regarding the incident has been provided to the ODOT rep preparing a study for this intersection complex. Jenna.BERMAN@odot.oregon.gov	No Further Action Taken			Traffic / Ped Crossing	First / OR219	Everest	ODOT - OR219
3/6/2024	2024-003	Resident expressed concerns with the intersection of First Street (HWY 219) and Everest and proposed a roundabout be installed.	Highway 219 is under ODOT jurisdiction. The resident was directed to ODOT rep, ODOT rep preparing a study for this intersection. The ODOT rep responded with approximate costs and requirements, including right-of-way acquisitions, for a typical ODOT roundabout (\$5million) and the general process that would be required. The city has no funding for any improvements to state facilities.	No Further Action Taken	3/15/2024		Traffic / Ped Crossing	First / OR219	Everest	ODOT - OR219
11/3/2023	2023-017	Resident provided information about an incident along 1st street (HWY 219) and Everest.	e-mail and photo from resident has been provided to the ODOT rep preparing a study for this intersection complex. Jenna.BERMAN@odot.oregon.gov	No Further Action Taken			Traffic / Ped Crossing	First / OR219	Everest	ODOT - OR219
9/4/2022	2022-006	Complaints about speed at OR219 near First Street. - Several neighbors all made the same complaint.	This is an ODOT facility. ODOT Traffic responded. They offered up some lower impact options - widening the stop bar and installing a bike lane. These would be to help make the road look narrower. The work ODOT offered has been completed.	No Further Action Taken	NA		Speed	First / OR219	Portland Rd / 99W	ODOT - OR219 and 99W
5/13/2020	2020-003	Resident requested a crosswalk at E First Street and OR 219.	She was directed to ODOT. ODOT responded. No further action at this time. Staff will be reminding ODOT to have traffic counts taken in the fall to determine if signal warrants are met.	No Further Action Taken	6/3/2020		Ped Crossing	First / OR219	Portland Rd / 99W to Everest	ODOT - OR219



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5/10/2019	2019-010	Resident expressed concern with cars intending to make right turns from E Illinois (WB) onto N Main (NB) are passing cars on the right that are waiting to make left turns from E Illinois (WB) onto N Main (SB), often without out stopping.	Informed resident about the future intersection study (FY 20/21)	Ongoing	5/10/2019		Traffic	Illinois	N Main	ODOT - OR 240 and City
10/28/2024	2024-16	Resident provided public comment at the TSC meeting regarding concerns with the the Illinois/N Main/ Highway 240 intersection included multiple difficulties when travelling through the intersection. These included vehicles entering and then blocking the intersection when waiting to turn. Believes that the addition of signs or markings noting not to block the intersection would help address the concerns.	A previous planned project had been cancelled due to the lack of road funds and that the City Manager had indicated that he expects this intersection to be addressed in the future.	Ongoing	12/6/2024		Traffic	N Main / Highway 240	Illinois	ODOT - OR 240and City
9/3/2022	2022-005	Request for a painted crosswalk at Fernwood & Brutscher	Traffic counts will need to be taken to determine if it is warranted.	Ongoing, Traffic Count/Study Needed			Ped Crossing	Fernwood	Brutscher	
5/16/2023	2023-008	Is there a plan for a crosswalk and sidewalk entrances on the corner of Brutscher and Fernwood? Entrance of the Gettman loop trail by PCC has continues pedestrian traffic. Dozens per day cross Fernwood at that corner without any indication to drivers of that popular crossing. As it stands now folks are crossing a drainage ditch and mindfully crossing Fernwood in order to enter the Gettman loop trail. A few painted lines and a sign at the very least would be beneficial.	Responded to inquiry to let them know that the issue has been logged in the TSC log. Traffic counts will need to be taken to determine if it is warranted.	Ongoing, Traffic Count/Study Needed	5/16/2023		Ped Crossing	Fernwood	Brutscher	
2/13/2023	2023-003	Traffic Safety Issue E 3rd St & S Meridian St Newberg, OR, 97132, USA A stop sign at this 4 way intersection would be/should be placed. There are cars commonly speeding by, accidents occurring and pedestrians nearly getting hit. This road is only two blocks from 99 and gets a lot of traffic.	Made through See Chick Fix. *Should be noted that stopsigns are NOT a safe or effective means of slowing down traffic. Traffic counts would need to be taken to determine if stop signs warranted.	Ongoing, Traffic Count/Study Needed	2/23/2023		Ped Crossing	Third	Meridian	
7/17/2023	2023-011	E 3rd St & Meridian A stop sign at this 4 way intersection would be/should be placed. There are cars commonly speeding by, accidents occurring and pedestrians nearly getting hit. This road is only two blocks from 99 and gets a lot of traffic	Submitted by See-Click Fix. *Should be noted that stopsigns are NOT a safe or effective means of slowing down traffic. Traffic counts would need to be taken to determine if stop signs warranted.	Ongoing, Traffic Count/Study Needed			Ped Crossing	Third	Meridian	
12/6/2024	2024-19	Resident expressed concern with lack of stops signs at many intersections on the south side of town. Specific areas of concern are E Third at S Center and E Third at S Meridian.	Installation of stop signs are to be consistent with the stop sign policy within the stop sign policy packet available on the TSC webpage. There are many areas of Newberg where intersections do not have stops signs in either direction. Most if not all of these do not meet the warrants for a stop sign. Looking into issue. Traffic counts needed to see where stop signs are warranted.	Ongoing, Traffic Count/Study Needed	12/6/2024		Stop Sign	E Third at S Center	E Third at S Meridian	



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2/8/2023	2023-002	<p>They could start by making the north bound speed limit sign more visible. The speed limit is 45 coming from the highway, dropping to 25 as you get to Wynooski. There is one sign before you get to Wynooski. There's another on Wynooski, but it's completely hidden by trees. I'd never want to take out trees, so another sign in a more visible spot would help.</p> <p>A stop sign at 7th and Wynooski should slow things down a lot. The problem is it's a long open stretch and cars just build up speed with nothing to stop them. Making them stop at 7th should make a big difference.</p> <p>It depends on the time of day. At some times there's so little traffic on Wynooski it could be considered a non-problem, even though most of those cars are speeding. I was walking the dogs yesterday, not many cars, but most of them were going too fast, some had to be going 40 mph or more.</p> <p>Some sections have no sidewalk or inadequate sidewalks, so speeding poses a particular danger to pedestrians. Walking on the curve just before Wynooski becomes 4th is alarming because there's only a tiny sliver of grass verge between the sidewalk and the road, and cars come barreling around the curve.</p> <p>The morning rush hour time really sees an increase in speeds. We've also got some young folks in the neighborhood who use Wynooski for racing.</p> <p>Very little enforcement to speak of and virtually none in the evenings.</p>	<p>*Should be noted that stop signs are NOT a safe or effective means of slowing down traffic.</p> <p>Radar trailers have recently been deployed on Wynooski.</p> <p>Further research and investigation is needed to confirm issues and identify options.</p>	Ongoing, Traffic Count/Study Needed	2/8/2023, 7/01/2024, 12/6/2024		Pedestrian Infrastructure, Speed	Wynooski		Yamhill County - south of E Seventh
5/23/2023	2023-009	This is an uncontrolled intersection feeding into GFU. We see a lot of on-street parking during school hours, University events, and Cultural Center events. Many visitors don't realize this is an uncontrolled intersection so speed through to get from College to Meridian (or vice versa). If there IS oncoming traffic, many people don't know the rules for uncontrolled intersections. The biggest issue is people often don't even slow down to look and we have a lot of pedestrian traffic from students and local events in addition to the traffic. For the last few years the best thing has been the awful condition of the road, which makes it uncomfortable to speed, to be honest. I doubt stop signs are the answer, but possibly yield signs or speed bumps would help	<p>East Sherman Street and North Edwards Street Intersection—all between College Street and Meridian Street. Responded to inquiry to let them know that the issue has been logged in the TSC log.</p> <p>This location is anticipated to be revived in the fall when GFU is in session. Traffic counts would need to be taken to determine if stop signs warranted.</p>	Ongoing, Traffic Count/Study Needed	5/23/2023, 7/01/2024		Ped Crossing	Sherman	Edwards	
8/26/2024	2024-007	Resident on N Meridian near GFU expressed concerns with parking, traffic, speeding and pedestrian safety at intersections.	Multiple issues to be looked into.	Ongoing, Traffic Count/Study Needed	8/26/2024		Parking, Traffic, Speed, Ped Crossing	Meridian	Near GFU	
8/13/2024	2024-006	Resident at S Donna Drive and E Kennedy Drive inquired about having a stop sign installed at this intersection.	Installation of a stop sign is to be consistent with the stop sign policy within the stop sign policy packet available on the TSC webpage. Looking into issue.	Ongoing, Traffic Count/Study Needed	8/19/2024		Stop Sign	Donna Drive	Kennedy Drive	



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Date Received	TSC Issue Number (Date-Number)	Issue Description	Comments	Status	Updated	Filter	Issue/ Concern/ Request Type	Location 1	Location 2	Jurisdiction (if not City)
9/27/2024	2024-12	Resident submitted a Traffic Safety Issue Report form providing observations of a pedestrian safety issue at the intersection of N Villa Road and E Haworth Avenue. Also described issues of westbound cars on Haworth waiting for extended periods of time to turn south onto Villa.	Multiple issues to be looked into. Missing sidewalks on the east side of Villa south of the intersection appear to be contributing to the issues and concerns. Traffic counts needed to see if the addition of stop signs is warranted.	Ongoing, Traffic Count/Study Needed	9/30/2024, 12/6/2024		Ped Crossing	Villa	Haworth	
10/28/2024	2024-17	Resident provided public comment at the TSC meeting regarding concerns with the Haworth at Villa intersection. Concerns included visibility issues at this tee intersection, the lack of stop signs on N Villa at this location, amount of pedestrian traffic at this location in the vicinity of George Fox University and CPRD's Aquatic and Fitness Center, and increased traffic anticipated from new development at north of E Mountainview Drive at N Villa Road. Believes that the addition of stop signs to make the intersection an all-way stop would help address the concerns.	Multiple issues to be looked into. Missing sidewalks on the east side of Villa south of the intersection appear to be contributing to the issues and concerns. Traffic counts needed to see if the addition of stop signs is warranted.	Ongoing, Traffic Count/Study Needed	12/6/2024		Stop Sign	Villa	Haworth	
10/14/2024	2024-14	Resident expressed concerns with the lack of stop signs at intersections near E Seventh Street.	Installation of stop signs are to be consistent with the stop sign policy within the stop sign policy packet available on the TSC webpage.	Ongoing, Traffic Count/Study Needed	12/6/2024		Stop Sign	E Seventh		
11/14/2024	2024-18	Resident on Eighth Street expressed concern with speeding on Eighth and the lack of stop signs in the area.	Resident has expressed intent to submit a Stop Sign Request form. Installation of stop signs are to be consistent with the stop sign policy within the stop sign policy packet available on the TSC webpage. There are many areas of Newberg where intersections do	Ongoing, Traffic Count/Study Needed	12/6/2024		Stop Sign	Eighth		
6/4/2024	2024-005	Resident on Elliott Road at Rewood Court concerned with parking continually at the corner in front of a mail box.	Traffic Safety Issue Report Form Received. Looking into the issues for options. Staff has prepared a Limited Traffic Decision memo to designate area of "No Parking" per code.	In Progress	7/1/2024, 1/6/2025		Parking	Elliott Road	Redwood Court	
9/25/2024	2024-11	Resident expressed concern with speeding on N Morris Street. Requested installation of speed limit sign.	Resident informed of Traffic Issue Report forms available on the TSC webpage. Looking into issue.	Ongoing	9/25/2024		Speed	Morris		
10/4/2024	2024-13	Resident on Wilakenzie has expressed concerns with speeding and lack of speed limit signs along Wilakenzie and Jory in the Crestview Crossing development.	Looking into issues. Speed limit signs are likely to be warranted with development of the adjacent Crestview Green development to the east.	Ongoing	12/6/2024		Speed	Wilakenzie/ Crestview	Jory/ Crestview	
10/17/2024	2024-15	Resident asked about how to have portions of Edgewood Drive near Burlingtom Drive designate as "No Parking" areas.	Need more information from resident on specific areas of concern. Looking into issues and working with resident. Waiting for response from resident.	Ongoing	12/6/2024, 1/6/2025		Parking	Edgewood	Burlington	
12/10/2024	2024-20	Resident expressed concern with vehicles parking in the bike lanes on E Hayes Street west of N Brutscher Street.	Informed resident that NDPD would be asked to look at area for additional patrols for parking enforcement. Requested NDPD look at area of concern for additional patrols for parking enforcement.	No Further Action Taken	12/11/2024		Parking	E Hayes	N Brutscher	

TO: NEWBERG TRAFFIC SAFETY COMMISSION

CC: TREVIS SMITH, CITY ENGINEER

JEFF KOSMICKI, CHIEF OF POLICE

RUSS THOMAS, PUBLIC WORKS DIRECTOR

FROM: BRETT MUSICK

**SUBJECT: TSC-24-002 / E REDWOOD COURT AT N ELLIOT ROAD
INTERSECTION PARKING ISSUE- LIMITED DECISION**

DATE: JANUARY 7, 2025

EXECUTIVE SUMMARY:

City of Newberg Engineering has been informed that vehicles frequently park along E Redwood Court within 20 feet of the marked crosswalk at the intersection with N Elliot Road. Newberg Municipal Code (NMC) 10.15.02 Prohibited Parking and Standing references ORS 811.550 through 811.585 and ORS 811.615 as adopted by the city. Per ORS 811.550(17), parking is prohibited within 20 feet of a crosswalk.

Field reviews and observations have confirmed the location of marked crosswalks at the intersection of E Redwood Court and N Elliot Road and that parking along E Redwood Court should not be occurring within 20-feet of the marked crosswalks at this location. It has been determined that “no parking” yellow curb painting or appropriate “No Parking” signage on the southeast and northeast corners should resolve this.





AUTHORITY OF THE CITY ENGINEER

The Newberg Municipal Code authorizes the City Engineer to make limited traffic decisions:

2.15.410 Authority.

A. Limited Traffic Decisions. *Limited traffic decisions are traffic decisions which affect and are confined to one particular location.*

1. The city engineer will make an initial decision based on city policies. Notice of the decision will be mailed to property owner(s) within 300 feet of the subject location if more than one property owner is affected by the decision. The notice will include information on how to appeal the decision.

2. Request for Public Hearing. A public hearing will be held before the traffic safety commission upon written request by two or more affected property owners. Notice of the hearing will be given to property owners within 300 feet of the subject location in a manner reasonably calculated to notify affected property owners.

3. Notice of the decision by the traffic safety commission will be mailed to all property owners within 300 feet of the subject location within 10 business days of the decision.

4. Appeal. Limited traffic decisions of the traffic safety commission may be appealed to the Newberg city council within 30 days of the notice of the decision. A notice of appeal and council hearing date will be mailed to property owners within 300 feet of the subject location as provided in NMC [2.15.450](#).

2.15.470 Authority of city engineer.

The city engineer will have the authority to make traffic decisions as follows:

A. General Authority. The city engineer will have the authority to establish, maintain, remove or alter any traffic control device. Such orders of the city engineer will designate the findings as to reasons for taking such action, will make entry into the schedule of decisions, and submit a report and findings as to reasons for taking such action to the traffic safety commission.

FISCAL IMPACT

The installation of paint or signage will cost the City approximately \$500 initially, and will be required to be maintained periodically. The funds will come from 02-5120-541000.

ENGINEERING DECISION

Install “no parking” yellow curb painting, or appropriate “No Parking” signage, on the southeast and northeast corners of the intersection of E Redwood Court with N Elliot Road to delineate the “no parking” area within 20-feet of the marked crosswalk at this intersection.

NEXT STEPS

1. Notice of this Limited Traffic Decision will be mailed to property owner(s) within 300 feet of the subject location. The notice is to include information on how to appeal the decision.
2. Engineering will work with Public Works Maintenance for the indicated modifications for “no parking” yellow curb painting or appropriate “No Parking” signage.

City of Newberg, Oregon
Traffic Calming Policy – 2024 Update

Executive Summary: the City of Newberg is committed to creating and sustaining the safety and livability of its new and existing residential neighborhoods. This policy has been developed to create a uniform approach to applying Traffic Calming Measures (TCM) to accomplish these goals. TCM are physical design and other measures put in place on city streets to reduce vehicle speeds and improve safety for pedestrians and cyclists.

1. Goals/Objectives
 - a. Goals: Safety, Livability, Accommodate all users
 - b. Objectives: Reduce speed, Reduce crashes, Eliminate barriers to bicycles/pedestrians/transit, Continue to facilitate emergency response
2. Definitions
 - a. Specific measures approved for use in the City of Newberg
 - i. Horizontal deflection: Roundabouts, Chicanes
 - ii. Vertical deflection: Speed Humps, Speed Cushions, Raised Crosswalks
 - iii. Constriction: Curb Extensions, Median Islands
 - iv. Radar speed feedback signs
 - b. Project Area
 - c. References
 - i. Institute of Transportation Engineers (ITE)
<https://www.ite.org/technical-resources/traffic-calming/>
 - ii. Federal Highway Administration: Traffic Calming ePrimer
<https://highways.dot.gov/safety/speed-management/traffic-calming-eprimer>
 - iii. American Planning Association/American Society of Civil Engineers: U.S. Traffic Calming Manual
<https://sp360.asce.org/personifyebusiness/Merchandise/Product-Details/productId/15197>
 - iv. City of Newberg: Transportation System Plan (TSP)
 - v. City of Newberg: Development Code
3. Applications
 - a. Existing neighborhoods
 - i. How to request – App, Email, Web, Phone, Mail
 - ii. How to evaluate
 1. Vertical deflection not permitted on designated emergency response routes [list]
 2. Thresholds for traffic volume, prevailing speed/posted speed
 - iii. How to fund – point system to evaluate potential City funding contribution
 - b. New development

Developer shall propose measures to address the goals (safety, livability, accommodation) and objectives (speed and crash reduction, barrier elimination) of this Policy as part of their Project Description – applicable to developments greater than X dwelling units. Review of proposed measures to be incorporated into overall review/approval of project application.

Consider offering density incentives for incorporation of these measures: Each type of measure proposed will earn “points” and a certain number of points can reduce System Development Charges or other fees.

4. Monitoring
 - a. Has initial problem been resolved or simply transferred to other streets?
 - b. Any modifications required?
 - c. Process for removal

DRAFT

Traffic Safety Commission

3/29/2024

Work Plan 2024

1. Operational traffic safety –

- a. Police
 - i. Crash statistics and other traffic safety data.
- b. Engineering
 - i. Active Issues Log
- c. Maintenance – as applicable
 - i. Maintenance activities
- d. Public Outreach – as applicable, *note TSC to identify what to publicize.*
 - i. Specific issues to publicize.
 - ii. Ongoing public awareness activities

2. Long-range planning – TSC Work Item No. 1

TSC Work Item No.1 is a combination of previously identified future tasks including identifying recommendations for the next Transportation System Plan update, review and identify recommendations for prioritization of bike-ped plan routes, review and identify recommendations for traffic calming guidelines, including recommendations for Newberg Municipal Code (NMC) amendments for traffic calming requirements for new developments.

- a. Review current planning and code documents.
 - i. [Transportation System Master Plan](#)
 - ii. [ADA/Pedestrian/Bike Route Improvement Plan](#)
 - iii. [Newberg Downtown Improvement Plan](#)
 - iv. [Riverfront Master Plan](#)
 - v. [2018 Traffic Calming Policy.](#)
 - vi. [City of Newberg Municipal Code \(NMC\)](#)

- b. Evaluate need and recommendations for updates –
 - i. Request incorporation of TSC recommendations into overall master plan update process (~2 years out) – *note TSC to identify any recommendations for updates/amendments to master plans and/or the NMC.*
 - ii. Identify updates to be requested sooner as an independent effort. – *note TSC to identify any recommendations for updates/amendments to master plans, the NMC and/or other documents..*
 - iii. Review and update the Traffic Calming Policy – *note 2018 Traffic Calming Policy has not been adopted by the City Council. TSC to identify any recommendations for updates including any recommendations for requirements for new development.*